Wisconsin Mandated Reporter - Reporting Requirements (EO #54)

**What Does the Law Require You to Do?**

“Immediately” report

By phone or in person

To Child Protective Services (CPS):

___________________________________     (phone)

___________________________________     (address)

__________________________     ________    ______________    (city, state, zip)

OR

To the sheriff’s department or local or university police department:
(you may have more than one option)

________________________________     (department)

________________________________     (department)

________________________________     (phone)

________________________________     (phone)

________________________________     (address)

________________________________     (address)

________________________________     (city, state, zip)

When, while doing your job, you **observe** an incident or threat of child abuse or neglect

OR

When, while doing your job, you **learn of** an incident or threat of child abuse or neglect, and

You have reasonable cause to believe that child abuse or neglect has occurred or will occur.